



Draft Minutes  
Northern California Chapter of EERI  
**Board of Directors Meeting**  
May 15, 2006



**Attending**

President	Ivan Wong
Past President	Keith Knudsen
Director	Ed Matsuda
Director	Stu Nishenko
Director	Alan Kropp
Secretary/Treasurer	Kate Stillwell
Director	John Osteraas

**Absent**

Director	Joan McQuarrie
Director	Chris Rojahn

**1. Call to Order**

The meeting came to order at 4:44 pm.

**2. Review of the Agenda**

**3. Consent Item - Minutes from the March 15, 2006 Meeting**

Alan: Motion to adopt. Keith: second. Approved 7-0

Action: Kate to submit for posting on website with new template

**4. Short Reports:**

**4a. Upcoming Events:**

**Next Chapter Meeting** – September (skip summer). Ideas for theme / speaker: Lawrence Kornfield: Garage doors and/or high-rise issues. CAPS risk analysis. From a policy perspective, how do we ensure safe cities?

Action: John to contact Lawrence to obtain potential dates. Tuesdays and Thursdays are preferable. Goal is to set a date early to permit sufficient time to publicize.

Action: Ed to contact Bechtel to investigate their willingness to host. SGH is a backup but has limited capacity.

Action: Once a date is set, Alan to publicize within structural and other associated organizations.

**USGS Open House** – June 2, 3, and 4. June 2 is for invitees only. We will essentially duplicate our conference booth, with flyers and staff. Ivan will be present. Alan will be present on Saturday. Keith will be around all days, but cannot commit to staffing the booth due to other duties. Stu will be present part of the time. Kate will be absent but will find a substitute to work half a day.

**Hayward School** – We want to respond to this request. We do not have a template to present to students, though we may want to create such a template as one of our initiatives. The school safety slide show and CD is not for students, but rather for presenting to PTAs or principals, to spur them into action for retrofits.

Action: Kate will contact Ron Mayes and/or Prof. Stojadinovic, student chapter contacts, to investigate students who may be willing to speak. If no students are interested, Kate will contact practicing structural engineers who may be willing to speak.

**4b. Budget News:** We have \$6,710 “in the bank,” leftover from past years, and our current year-to-date expenses (\$5,985) are nearing our current year-to-date income (\$6,960). If we want more income to conduct special projects, we have been encouraged to make formal requests from EERI – national.

Action: Ivan will talk to Susan about the feasibility of asking EERI-national for money: how much is available.

Action: Kate to investigate how contributions from Exponent and various individuals have been recorded, and whether legislative advocacy income has been noted as such.

**4c. Post-conference assessment** – The conference was a huge success. The conference committee was “in the black.” The only negative comment from participants was that it was hard to choose among all the possibilities. Attendance was 3900, compared to a breakeven attendance of 2600. This was the biggest earthquake conference ever. Tutorials were a success, with lots of compliments, despite lower-than-expected attendance. All tutorials will soon be posted on the website. Windfall revenue, if any, is expected to be split among the three sponsoring organizations. Tutorial presenters have been formally thanked by Ivan via email.

**4d. Chapter Membership Status** – Ivan and Keith have composed a general letter to send to former members and affiliates, encouraging them to join. Subscribing membership renewals do not have chapter registrations.

Action: Board members to continue contacting potential members for renewal, per last meeting’s assignments.

Action: Ivan to post encouragement letter.

Action: Board members to review and comment on Ivan’s letter.

Action: Ivan to discuss with Susan the issue regarding subscribing member organizations, for revision and resolution next year.

**4e. Publicity / Events** – USGS Open house is the current target of publicity.

**4f. Legislature Advocacy** – No news. Arietta has been working with the City of Berkeley.

**4g. Lifelines Committee white paper on Delta** – No news. John is working diligently and is expected to report back soon.

**4h. Other Reports** – none.

## 5. Discussion Items:

**5a. Quake '06 from here on:** – How can we capitalize on recent publicity and success of the conference to re-invigorate committee action?

Action: All board members to consider this question and bring ideas to the next meeting.

**5b. Oakland Soft Story** – We got a letter from the Oakland mayor’s office requesting our assistance on addressing their soft story problem. Ivan responded offering our assistance, and suggested setting up a meeting among Oakland Department of Buildings (David Grinell), interested EERI board members, and Berkeley officials who have gone through the process. We have not yet heard back from Oakland but Ivan will contact us when he hears back.

Action: Ivan to follow-up.

**5c. Top Ten Actions** – We would like to develop a long-term plan for the next year on how to follow-up on this action list. How can we get committees re-motivated and back in action?

Action: All board members to consider this question and bring ideas to the next meeting.

**5d. Committees and committee board liaisons** – Goal: all committees should be as self-sufficient as the Lifelines committee. The Bay Area is at a new level of awareness, which we must take advantage of.

**Discussion:**

Stu: The greatest seismic risk in the Bay Area lies not as a repeat of the '06 event on the San Andreas but in the east bay from the Hayward fault. How can we develop something that shines light on this issue? CAPS for Oakland?

Ivan: Can EERI participate in URS's emergency response plan for the Bay Area? What about something like EERI's prior loss estimation scenario for the Hayward fault?

Keith has prepared a list of committees with potential ideas for projects and activities.

Action: Keith will mail the committee / activity list to all board members.

Action: All board members to review, comment, and add to the lists.

**5e. Other reports:**

**"Shockwaves":** Stu brought copies of EERI's TV coverage. It was aired twice and the producer would like to make copies to distribute to schools, etc. We can get copies for our use also, e.g. part of a school kit.

**Newsletter:** Ivan provided encouragement for all board members to contribute to the newsletter. Possible additions include events, notifications, BART RFPs, etc.

Action: All board members to consider potential additions to the newsletter and submit any suitable material.

**6. Next Board Meeting**

June 19, 4:30pm Topic: committee work, chapter activities.

**7. Adjournment**

Meeting adjourned at 5:38 PM.

Respectfully Submitted,

Approved

Kate Stillwell  
Secretary

Ivan Wong  
President